

Visit u-safe.ca or e-mail us info@u-safe.ca for any questions about our safe. You can also find another copy of these instructions on our website.

# **U-Safe Operating Instructions**

### **Getting started:**

#### Installing your batteries:

Remove the battery box cover (located on the inside of the door), using the Allen Key provided. First remove the small bolt. Once bolt is removed, battery box cover can then be easily opened to insert 4-AA batteries. Replace battery cover and use Allen Key to secure bolt. You are now ready to set your user code.

#### Locking your Safe:

With the door fully closed, enter a 4-digit personal code of your choice, followed by the # button on the keypad to lock. "CLSd" will be displayed on the LED screen, followed by the code you entered. This means your safe is now locked.

#### **Opening Safe:**

Enter 4-digit code used in previous step and "OPEN" will be displayed on the LED screen. The safe is now unlocked and can be opened.

#### Re-Locking / Change user code:

With each opening of the safe you will be required to enter a 4-digit code of your choice. You may use the same code again to re-lock your safe, however we suggest changing your code periodically to maximize the security of your safe.

#### Using the internal electrical outlet:

To bring power to the internal charging outlet, plug in your safe into an external outlet via the cord on the back of the safe. This will provide power to the internal charging outlet. Note: the keypad runs on 4-AA batteries only, and is NOT powered through the electrical cord.

#### About the Safe:

#### **Key Pad:**

Each U-Safe keypad runs on 4- AA Alkaline batteries (Included). **IMPORTANT:** If "LOWBATT" or "BT-L" appears on the led keypad at any time during use, the batteries <u>must be changed immediately.</u> If batteries do run out while safe is locked, follow instructions listed under "Trouble Shooting"

#### Manual Override Key:

Each U-Safe comes with an override key. This key should be kept in a safe place in order to maximize security of the safe. This key is the **ONLY** way to open the safe if the batteries are to run out. For emergency opening please follow the steps listed under "Trouble Shooting." (On reverse)

#### **Working Condition:**

This safe is for indoor use only. It is recommended that the safe be kept out of direct sunlight as this can cause the metal exterior as well as the contents of the safe to heat up. Extreme humidity should also be avoided.

(Turn page over)

## **Trouble Shooting:**

#### Battery Failure (due to low battery charge):

In case of battery power failure while the door is locked. Use override key provided to manually unlock safe. The key is the ONLY way to open the safe if the batteries are to run out. For emergency opening please follow the steps below:

- 1. Remove the rubber plug (located in the center of the door, to the right of they keypad).
- 2. Insert key and turn counter clockwise and open safe door.
- 3. Change batteries.
- 4. While door is in the open position, input personal code of your choice and press # to verify batteries are working. (At this time the safe will lock and unlock. Keep door in open position.)
- 5. Turn key slightly to the left and right to remove.
- 6. Once key is removed close door and relock using keypad.

#### Forgetting Safe Code:

If safe code is forgotten follow steps as shown above under "Battery Failure."

#### Incorrect entries:

If the user begins to enter the wrong code press the "\*" button to clear. If the wrong code is entered "E-CE" will appear. If the wrong code is entered 3 times in a row "ET – 5" will appear, this means the safe will be locked for 5 minutes before the user may try again.

#### **LED Display Messages:**

Code	Reason	Solution
E-EC	Wrong code has been entered under safe closed status	Enter correct code
ER-5	Wrong code has been entered 3 consecutive times, the safe is now in lockdown for 5 minutes.	Countdown will show operation will resume after 5 minutes.
ERRO	Wrong code is entered under safe-open status	Enter correct code
BT-L	Low battery	Change battery
E-BR	Micro switch or locking bolt not working	Check for obstructions in bolt path.

## U-Safe Installation Instructions

There are eight (8) points of contact the safe interior allows screws to secure the safe to a wall and floor/shelf. Four (4) points are on the bottom, and four (4) points are on the back of each safe.

- 1. Decide on a position for your safe that will allow you to secure it to surfaces behind and/or beneath the safe (wall, floor/shelf). We recommend securing both the bottom and the back, if possible.
- 2. When the safe is in the desired position, take a marker and use it to mark the pre-drilled holes inside the safe, on the surface(s) behind or under the safe into which you will be securing the screws.
- 3. Remove the safe and note where on the mounting surface you have marked the holes.
- 4. Use a power drill, drill into each mark you have made on the surface(s) to make holes for the provided screws.

  \* Always check to ensure you are not drilling into pipes or wiring. Drilling into studs also greatly helps increase the security of the safe. If drilling into dry wall use the wall anchors provided to secure safe.
- 5. Place the safe back in position, taking care to line up each hole in the safe over each of the drilled points.
- 6. Insert and tighten screws with washers using appropriate tools until screws can no longer be turned by hand. Do not use power tools as over tightening can cause damage to the wall and the safe.

The owner of the safe is responsible for their key, recording their key number and making sure the safe is installed properly as per the instructions given above. U-Safe's are designed to discourage and deter theft and to create secure storage for your valuables while having the added convenience of being able to charge your electronics. We strongly recommend securing your safe using all points for optimal protection.